

7th March 2022

AGENDA

Dear Councillor,

You are summoned to a meeting of the:

Parks and Estates Committee
on Monday 14th March 2022 at 7.00pm, to be held at the
Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Allensby (West) Vice-Chairman	Cllr Macdonald (East)
Cllr Brett (East)	Cllr Macfarlane (West)
Cllr Fraser (West) Chairman	Cllr Parks (North)
Cllr Fryer (Broadway)	Mr Peter Hewitt (Advisor)

Copied to all other members for information.

Members of the public are welcome to attend meetings of the council and committees, unless excluded due to the confidential nature of the business.

If you wish to contribute during public participation, please contact admin@warminster-tc.gov.uk prior to the meeting to enable this to be facilitated. If you do not wish to attend in person, the chairman may read out your contribution.

Yours sincerely



Tom Dommett (CiLCA)
Town Clerk and Responsible Financial Officer

1. **Apologies for absence**
To receive and accept apologies, including reason for absence, from those unable to attend.
2. **Declarations of Interest**
To receive any declarations of interest under Warminster Town Council's (WTC) Code of Conduct issued in accordance with the Localism Act 2011
3. **Minutes**
3.1 To approve and sign as a correct record, the minutes of the Parks and Estates Committee meeting held on Monday 10th January 2022; and Standing Order 12.1 provides that they may therefore be taken as read.
3.2 To note any matters arising from the minutes of the Parks and Estates Committee meeting held on Monday 10th January 2022.
4. **Chairman's Announcements**
To note any announcements made by the chairman.

***Standing Orders will be suspended
to allow for public participation.***

5. **Public Participation**
To enable members of the public to address the committee with a written submission, an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The chairperson will read any statements submitted in advance.

***Standing Orders will be reinstated
following public participation.***

6. **Reports from Unitary Authority Members**
To note reports provided which are relevant to this committee.
7. **Parks and Estates Manager's report**
Report attached for members information. **For Noting. (See attached)**
8. **Accounts**
Members to note the accounts for the Parks and Estates Committee up to 31st January 2022. (See attached)
9. **Queensway Play Area, Football Goals**
Councillor Macdonald has asked the committee to consider installing two mini football goals at Queensway Play Area. **(See images attached).**

Officers have investigated the cost and expect it to be in the region of £1000 for a set of goals and nets.

Members are asked to resolve to purchase the goals - funding to come from Earmarked Reserves Play Areas.

10. The Beeches Play Area

At the Parks and Estate committee meeting on Monday 10th January 2022 members resolved to remove the fence at the Beeches and consult local residents to determine which play equipment they would like in the play area.

Officers delivered letters to each property asking for their views. Eight responses were received from the residents via telephone and email, a 20% response rate. Full responses attached.

All responders did not agree that the fence should be removed and asked that the council reconsider. Most suggested that rockers would be a welcome addition to the play area with some favouring climbing equipment.

Options include: continue with the removal of the fence, reverse the decision on the removal of the fence, further consultation explaining the reason for the removal of the fence and the cost involved in replacing it, installation of rockers in the play area.

Members are asked to resolve how they wish officers to proceed

11. Moving the flagpole in the Lake Pleasure Grounds

Cllr Fryer has proposed the following motion:

“To consider moving the flagpole to be visible from the road. Considering that we have such a high flagpole (10m I reckon) the flag tends to look a little small. The next time we get awarded or buy a flag I propose that we ask for it to be 2 metres or 6ft in length. (I calculate that the current flag is 1.3metres.)”

Officers understand that the intention of moving the flagpole is to make the entrance of the park more visible. **(Briefing note attached)**

Members are asked to decline to support the suggestion of moving the flagpole and instead put forward improved signage in the Lake Pleasure Grounds as one of the matters to be fed into the budget preparations in September 2022.

12. Planting of Hornbeams in the Lake Pleasure Grounds

Cllr Fryer has proposed the following motion:

“To consider planting one or more Hornbeams in the Park and perhaps elsewhere. The appearance of Hornbeams is very rural and would therefore be suitable for a country town like Warminster. Perhaps this could be for the Jubilee.”

Officers advise that there is no issue with planting more Hornbeams, except for identifying suitable individual sites.

Members to agree to ask officers to give priority to Hornbeams when considering any new tree planting.

13. Refurbishment of the Tennis Courts

All members were invited to a briefing on options for refurbishing the Tennis Courts on 17th February 2022. Slides from the presentation form the report on this issue. (See attached)

Members to resolve to recommend to Full Council that:

- i) Officers continue to liaise with the Lawn Tennis Association and Sport England about securing matched funding for refurbishing the Tennis Courts**
- ii) Officers are authorised to seek tenders for a refurbishment of the Tennis Courts and MUGA**
- iii) The inhouse model is the preferred option for running the refurbished Tennis Courts.**

14. Path between the play area and the skatepark

The path between the children's play area and the skatepark has seen a considerable increase in use. This has led to the path becoming somewhat rutted, wet and muddy. (See photo attached)

The section of the path heading towards the entrance at the steps in Weymouth Street was improved with tarmac a few years ago.

Members to resolve to ask officers to seek quotes to have the section of the path between the play area and the skatepark resurfaced.

15. Boat house and the Lake Pleasure Grounds Centenary Celebrations

Officers commissioned a condition survey on the boat house which identified some minor work be undertaken to prevent deterioration of the boat house. There are a few issues that may need to be addressed as part of the long-term decisions on the future use of the boat house.

Members are reminded of the long-standing ambition to renovate and rejuvenate the boat house. This desire ties in well with the promotion of the Town Centre and the use of Heritage Attractions to try and secure funding for improvements.

Members are advised that ideas for a suitable long-term use of the boat house will need to start being formulated in 2022.

Members are also reminded that 2024 will mark the centenary of the opening of the Lake Pleasure Grounds and ideas for a suitable commemorative event or events will need to start being formulated in 2022.

16. Communications

16.1 Members to decide on items requiring a press release.

16.2 Members to confirm their spokesperson for any item listed on the agenda and to report on the committee's decision if required.

The date of the next Parks and Estates Committee will be Monday 23rd May 2022 at 7.00pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Parks and Estate Manager's Report:

Parks and Estates Committee March 14th 2022

Lake Pleasure Grounds

- 1 **Lake:** The Japanese knotweed will be treated again as soon as it appears.
- 2 **Pavilion Café:** Is open for trade offering a takeaway service. Sales are picking up as the weather improves.
- 3 **Play area:** The new trim trail is open and being well used.
- 4 **Skatepark:** Has been repaired after the fire damage and is being well used. A claim has been approved by our insurers for the cost of the work.
- 5 **Public Toilets: Central Car Park public conveniences:** All toilets are open. Officers are working with our insurance company to replace the gents toilet door at central car park.
- 6 **Lake Pleasure Grounds public conveniences:** All toilets are open. An engineer has been out to service the doors in the park after several incidents of vandalism affected the internal working of the doors. The police have been notified.
- 7 **Splash Pad:** Currently Closed. Phase 1 and 2 of construction now completed. Phase 3 is currently underway. It is planned that the splash pad will be open for Easter 2022 (April 15th-18th) and be a showpiece for Spring in the Park (May 1st, 2022). Recruitment of staff to maintain the splashpad is underway.
- 8 **Elizabeth Collyns Garden:** Winter work has taken place.
- 9 **Flower Beds:** Re seeding with wildflower mixes will begin soon. Officers will soon contact the schools to arrange planting of the schools beds in May.
- 10 **Boats on the lake:** Recruitment is underway to get boats back on the lake for summer 2022.
- 11 **MUGA area:** see tennis courts
- 12 **Boat House:** Officers have asked builders to provide quotes for essential maintenance work.
- 13 **Putting green:** Is now closed for the winter.
- 14 **Tennis Courts:** See agenda.
- 15 **Tree works:** Several trees were damaged during the recent storm. All were made safe by grounds staff and a contractor was employed to remove the larger trees.
- 16 **Scout hut:** Nothing to report.
- 17 **Signage:** A banner frame has been commissioned to be sited above the wall on the stepped entrance from Weymouth Street. This will be used to advertise events and the facilities in the park.

Outside Services

- 18 **Play Areas:** All winter work has been completed. The Beeches: See agenda
- 19 **Closed churchyards:** General winter works are under way.
- 20 **Hanging baskets and Tubs:** Nothing to report.
- 21 **Sweeper (Basil Brushes):** See agenda.
- 22 **Street Furniture:** Nothing to report.

Stuart Legg
07.03.2022

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Open Spaces & Services								
209 Outside Services								
4001 Salaries	14,994	141,824	188,050	46,226		46,226	75.4%	
4007 Uniform	0	1,465	900	(565)		(565)	162.8%	
4008 Training	1,350	1,905	1,500	(405)		(405)	127.0%	
4020 Consumables & Other Expenses	0	1,296	0	(1,296)		(1,296)	0.0%	
4022 Postage & Telephone	117	1,306	0	(1,306)		(1,306)	0.0%	
4024 Photocopier Charges	0	0	0	(0)		(0)	0.0%	
4025 IT (Website & Email)	103	1,133	0	(1,133)		(1,133)	0.0%	
4028 Insurance	0	501	0	(501)		(501)	0.0%	
4036 Repairs and Renewals	0	2,634	0	(2,634)		(2,634)	0.0%	
4040 Equipment/Furniture	114	1,194	250	(944)		(944)	477.5%	
4042 Vehicle Costs	800	14,674	12,500	(2,174)		(2,174)	117.4%	
4044 Tree Works	153	736	0	(736)		(736)	0.0%	
Outside Services :- Indirect Expenditure	17,630	168,668	203,200	34,532	0	34,532	83.0%	0
Net Expenditure	(17,630)	(168,668)	(203,200)	(34,532)				
210 Town Park								
1006 Rent - 23 Weymouth St	330	3,300	3,960	660			83.3%	
1020 Town Park Events Income	0	50	4,000	3,950			1.3%	
1550 Boats Income	0	0	4,500	4,500			0.0%	
Town Park :- Income	330	3,350	12,460	9,110			26.9%	0
4001 Salaries	0	0	15,000	15,000		15,000	0.0%	
4012 Water Rates	467	7,891	14,000	6,109		6,109	56.4%	
4014 Electricity and Gas	300	2,055	2,500	445		445	82.2%	
4020 Consumables & Other Expenses	0	1,115	300	(815)		(815)	371.6%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4028 Insurance	0	893	1,250	357		357	71.4%	
4035 Refuse Collection\Bin Emptying	175	4,284	0	(4,284)		(4,284)	0.0%	
4036 Repairs and Renewals	4,423	5,644	10,000	4,356		4,356	56.4%	
4037 Maintenance Contracts	0	480	0	(480)		(480)	0.0%	
4040 Equipment/Furniture	0	1,943	5,000	3,057		3,057	38.9%	
4044 Tree Works	0	2,801	0	(2,801)		(2,801)	0.0%	
4085 Town Park Events	0	0	6,500	6,500		6,500	0.0%	
Town Park :- Indirect Expenditure	5,365	27,104	54,650	27,546	0	27,546	49.6%	0
Net Income over Expenditure	(5,035)	(23,754)	(42,190)	(18,436)				

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
211 Open Spaces								
4038 Grounds Maintenance	240	813	0	(813)		(813)	0.0%	
4040 Equipment/Furniture	0	0	250	250		250	0.0%	
4045 Flood Wardens	0	179	0	(179)		(179)	0.0%	
Open Spaces :- Indirect Expenditure	240	992	250	(742)	0	(742)	396.7%	0
Net Expenditure	(240)	(992)	(250)	742				
212 Cemetery and Churchyard								
1212 Burial Fees	558	1,282	1,000	(282)			128.2%	
Cemetery and Churchyard :- Income	558	1,282	1,000	(282)			128.2%	0
4011 Rates	23	226	200	(26)		(26)	112.8%	
4028 Insurance	0	706	950	244		244	74.3%	
Cemetery and Churchyard :- Indirect Expenditure	23	931	1,150	219	0	219	81.0%	0
Net Income over Expenditure	535	351	(150)	(501)				
214 Public Conveniences (TP & CCP)								
4001 Salaries	0	0	8,350	8,350		8,350	0.0%	
4011 Rates	0	(3,593)	0	3,593		3,593	0.0%	
4012 Water Rates	1,032	1,586	2,500	914		914	63.4%	
4014 Electricity and Gas	512	3,110	1,500	(1,610)		(1,610)	207.3%	
4016 Cleaning	123	598	0	(598)		(598)	0.0%	
4020 Consumables & Other Expenses	0	1,202	100	(1,102)		(1,102)	1201.8%	
4028 Insurance	0	126	200	74		74	62.8%	
4036 Repairs and Renewals	280	1,573	1,750	177		177	89.9%	
4040 Equipment/Furniture	0	4	100	96		96	3.9%	
Public Conveniences (TP & CCP) :- Indirect Expenditure	1,947	4,605	14,500	9,895	0	9,895	31.8%	0
Net Expenditure	(1,947)	(4,605)	(14,500)	(9,895)				
215 Street Furniture								
4028 Insurance	0	264	360	96		96	73.3%	
4040 Equipment/Furniture	0	(600)	1,500	2,100		2,100	(40.0%)	
4803 Baskets & Tubs	0	3,334	3,000	(334)		(334)	111.1%	
Street Furniture :- Indirect Expenditure	0	2,998	4,860	1,862	0	1,862	61.7%	0
Net Expenditure	0	(2,998)	(4,860)	(1,862)				

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
216 Pavilion Cafe								
1180 Grants Recieved	0	9,659	0	(9,659)			0.0%	
1600 Pavillion Cafe Sales	1,581	63,056	50,000	(13,056)			126.1%	
Pavilion Cafe :- Income	1,581	72,715	50,000	(22,715)			145.4%	0
3540 Pavilion Purchases	769	20,017	25,000	4,983		4,983	80.1%	
Pavilion Cafe :- Direct Expenditure	769	20,017	25,000	4,983	0	4,983	80.1%	0
4001 Salaries	4,499	31,565	45,900	14,335		14,335	68.8%	
4007 Uniform	0	61	150	89		89	40.7%	
4008 Training	0	0	250	250		250	0.0%	
4010 Health & Safety	0	0	100	100		100	0.0%	
4011 Rates	290	2,614	0	(2,614)		(2,614)	0.0%	
4016 Cleaning	0	24	20	(4)		(4)	122.2%	
4020 Consumables & Other Expenses	0	3,072	2,000	(1,072)		(1,072)	153.6%	
4022 Postage & Telephone	22	258	500	242		242	51.6%	
4023 Printing & Stationery	0	0	200	200		200	0.0%	
4025 IT (Website & Email)	9	122	0	(122)		(122)	0.0%	
4036 Repairs and Renewals	0	445	2,000	1,555		1,555	22.3%	
4037 Maintenance Contracts	0	88	0	(88)		(88)	0.0%	
4040 Equipment/Furniture	0	1,038	500	(538)		(538)	207.6%	
4055 Stocktaking Fees	0	120	240	120		120	50.0%	
4061 Streamline Charges	48	861	700	(161)		(161)	123.0%	
Pavilion Cafe :- Indirect Expenditure	4,868	40,268	52,560	12,292	0	12,292	76.6%	0
Net Income over Expenditure	(4,055)	12,429	(27,560)	(39,989)				
217 Play Areas								
4010 Health & Safety	0	475	1,000	525		525	47.5%	
4016 Cleaning	0	0	1,000	1,000		1,000	0.0%	
4020 Consumables & Other Expenses	0	0	500	500		500	0.0%	
4028 Insurance	0	0	4,050	4,050		4,050	0.0%	
4036 Repairs and Renewals	216	3,978	10,000	6,022		6,022	39.8%	
4040 Equipment/Furniture	0	180	1,000	820		820	18.0%	
4044 Tree Works	0	0	2,000	2,000		2,000	0.0%	
Play Areas :- Indirect Expenditure	216	4,633	19,550	14,917	0	14,917	23.7%	0
Net Expenditure	(216)	(4,633)	(19,550)	(14,917)				
218 Skate Park								
4036 Repairs and Renewals	0	0	1,000	1,000		1,000	0.0%	
Skate Park :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
219 Sweeper								
4036 Repairs and Renewals	1,060	2,002	0	(2,002)		(2,002)	0.0%	
4040 Equipment/Furniture	0	27	0	(27)		(27)	0.0%	
4042 Vehicle Costs	0	843	0	(843)		(843)	0.0%	
4090 Sweeper Leasing	2,056	20,563	24,675	4,112		4,112	83.3%	
4091 Sweeper Consumables	0	643	2,000	1,357		1,357	32.1%	
4092 Sweeper Fuel	488	4,030	2,000	(2,030)		(2,030)	201.5%	
4093 Sweeper Waste Disposal	2,114	20,686	30,000	9,314		9,314	69.0%	
4094 Sweeper Maintenance	0	0	1,000	1,000		1,000	0.0%	
Sweeper :- Indirect Expenditure	5,719	48,793	59,675	10,882	0	10,882	81.8%	0
Net Expenditure	(5,719)	(48,793)	(59,675)	(10,882)				
220 Depot								
4011 Rates	717	6,702	0	(6,702)		(6,702)	0.0%	
4014 Electricity and Gas	283	506	0	(506)		(506)	0.0%	
4018 Rent	0	12,246	0	(12,246)		(12,246)	0.0%	
4020 Consumables & Other Expenses	0	5	1,000	995		995	0.5%	
4025 IT (Website & Email)	40	160	0	(160)		(160)	0.0%	
4036 Repairs and Renewals	0	0	1,000	1,000		1,000	0.0%	
4037 Maintenance Contracts	0	150	0	(150)		(150)	0.0%	
4040 Equipment/Furniture	0	0	1,500	1,500		1,500	0.0%	
4921 CAP - Vehicles & Equipment	0	0	2,000	2,000		2,000	0.0%	
Depot :- Indirect Expenditure	1,040	19,769	5,500	(14,269)	0	(14,269)	359.4%	0
Net Expenditure	(1,040)	(19,769)	(5,500)	14,269				
299 Services to be devolved								
4000 UNALLOCATED GLOBAL BUDGET	0	0	262,000	262,000		262,000	0.0%	
4040 Equipment/Furniture	0	1,465	0	(1,465)		(1,465)	0.0%	
4850 Sustainable Warminster	0	(152)	0	152		152	0.0%	
5316 Tfr frm Services to be Devolve	0	(1,465)	0	1,465		1,465	0.0%	
Services to be devolved :- Indirect Expenditure	0	(152)	262,000	262,152	0	262,152	(0.1%)	0
Net Expenditure	0	152	(262,000)	(262,152)				
Open Spaces & Services :- Income	2,469	77,347	63,460	(13,887)			121.9%	
Expenditure	37,817	338,626	703,895	365,269	0	365,269	48.1%	
Movement to/(from) Gen Reserve	(35,348)	(261,279)						

Agenda Item 9 - Queensway play area football goals

Councillor MacDonald has asked the committee to consider installing two mini football goals at Queensway play area.

Officers have investigated the cost of this and expect this to cost in the region of £1000 for a set of goals and nets.

Members are asked to resolve to purchase the goals if they wish to. Funding will come from Earmarked Reserves – Play Areas

Location plan



Proposed goals



Residents' Responses:

Further to the letter put through my letter box regarding the small play area in The Beeches I would like to say that sprung rockers are a great idea.

What is not a great idea is to take the fencing down which prevents little ones from just running out of the park and into the road. It is also good to have fencing when they want to play ball as do my grandsons.

If you take the fence down I think you are creating a danger that doesn't need to be there. Please leave it up.

The removal of the fencing play area needs to be re-thought!!!!

This will not be a safe area for small children to play in because:

- 1) We have lots of delivery vans/couriers
- 2) Cars park on the grass already blocking view of surrounding fence, the fence therefore stops cars parking closer to the swings etc.
- 3) Within the last year we have had 7 more children under 8 yrs old move into The Beeches,
- 4) it's used for ball games, so balls would hit people's cars, front doors, house windows.
- 5) We already have a HUGE problem with dog poo (been going on for years), on all the other areas of grass, paths and front lawns.
- 6) How would it be right to have small children playing in an area where there is dog poo etc 'health and safety' comes to mind.

I feel like this decision was taken before any risk assessment was done for the safety of local children.

As for additional equipment, yes it would be lovely to have extra play activities, even maybe a tree planted for The Queens Jubilee

Leave the fence to keep the dogs out from where children play.
Their potential dog faeces is a potential life changing hazard to you children.

I also believe that the fence provides safety to the children playing there. It would be all too easy for a child to run out onto a road that often has delivery vehicles, that we all know drive fast looking and stop suddenly.

The railings should be left up/replaced to keep dogs from running around the play area and the potential dog mess they would leave. Currently it is a lovely place to sit and enjoy without dogs and dog mess. I use this space frequently to sit on the bench with a friend and have a cup of tea. I wouldn't want dogs running up to me on the bench as I am elderly.

Strongly opposed to the removal of the fence for safety reasons.

- Without a boundary fence this will not be a safe area for small children to play in because:
 - 1) We already have a high degree of traffic (not all adhering to the local speed limit!) in this area from delivery vans/couriers and residents working from home, and potentially having no fence could result in serious accident or fatality to children. It's a question of common sense and a Health & Safety issue.
 - 2) We already have seen an increase in cars in the area and they will park on the grass, blocking the view of the surrounding road and again a danger to children and drivers alike. The present fencing goes some way to discouraging indiscriminate parking by lazy inconsiderate car owners.
 - 3) Within the last year we have had 7 more children under 8 years of age move into The Beeches, and therefore the play area will increase in usage over the coming months/years.
 - 4) The play area has been used in the past for football-play and the removal of fencing will mean increased possibility of balls hitting house doors, windows and cars, causing property damage, major irritation and potential conflict. The current fence limits this possibility.

5) We already have a HUGE problem with dog faeces on the surrounding un-fenced grass and paving areas from lazy dog owners - It's been ongoing for years and a constant battle – If the fencing is removed, it will only encourage dog walking closer to the children's play area/equipment and the potential for children to come onto contact with any unremoved dog faeces and therefore again a Health & Safety risk. I am a responsible owner of three dogs and this particularly angers me from actions of other lazy and ignorant dog owners and along with a few other residents, we try to Police it.

We would like you to reinstate sprung rockers for under 5s, and to maintain the fencing to help the under 5s play safely.

I do not agree with the removal of the fencing surrounding the play area as feel this could prove a danger to the children who play there. At present the fence provides them with protection from the vehicles as they drive round and also if there was no fence they could easily run into the road when playing and an accident could happen. Some vehicles that come round, particularly delivery vans, drive at higher speeds and in fact the road would benefit from additional speed bumps to slow them down.

I agree that it would be lovely to have a new bench, retain the swings and also reinstate the sprung rockers. We have a number of small children living in The Beeches and the enclosed play area, provides them with a safe environment to play. Our own son, who is now an adult, spent hours playing in the park and we felt confident in the knowledge that he was safe in there. The children also play football in the enclosed area and the fencing provides a barrier to stop the ball going into the road and children chasing straight out after it, and also stops the ball from hitting any cars.

Removal of fencing worries me. As lots of cars park close to the play area and with no fence may park on the grass. Also worried that children may run straight out into road from between cars and delivery drivers do drive fast around the area.

Would like the area fenced but bigger area to allow more ball games etc to be played.

The houses have small gardens so the safe play space is vital.

Like sprung rockers but would also like a climbing item.

Alternative to play area fencing maybe to fence along road side.

Overview:

8 resident's responses

Suggestion	YES	NO	OTHER
Remove the fence	0	8	Not safe for a children's play area with road around it.
Replace equipment:			
Rockers	5		
Other	1		
Re-grass the area			
Addition ideas/issues:	Climbing equipment.		<ul style="list-style-type: none">• Dog faeces – an continuous problem around The Beeches.• Increased traffic (often deliveries) speeding around this part of the close.• Plant a tree or trees for the Queen's Jubilee• Cars will park on grass

Advice on moving the flagpole– Parks and Estates Committee 14th March 2022

The cost of moving the flagpole is estimated at £700.

As a method of advertising the Lake Pleasure Grounds, the flagpole is possibly the least effective. The flag is only properly visible when wind conditions are right. If it was sited by the entrance, it would not in normal site lines for people using the pavement and road. It would be too high up to make an impact.

The existing location for the flagpole was decided on as the purpose of the pole is to celebrate the park winning the green flag. Therefore, a central location was deemed to be best.

The issue of signage for the Lake Pleasure Grounds is something both officer and members are aware of.

There was considerable amount of work undertaken by officers a few years ago to draw up a signage plan for the Lake Pleasure Grounds. The estimated cost was in the region of £20,000 - £25,000.

While this might seem a lot, signage is not cheap, and this was a comprehensive plan to revise and renew all signage. The signage plan was not brought forward due to other priorities. Part of the reason for delaying the signage plan was due to the number of changes being made in the Lake Pleasure Grounds with facilities being added or changed.

The most pressing current need is for better indication of the entrance to the Lake Pleasure Grounds.

A banner frame holder has been ordered. This will be sited just above the wall on the Weymouth Street stepped entrance. It will hold a banner measuring 8ft by 3ft. Several banners will be sourced so that they can be used in rotation as appropriate.

Officers are also looking at options for an archway at the main entrance. This will be brought to committee for consideration when a proposal is ready.

It is recommended that members decline to support the suggestion of moving the flagpole and instead put forward improved signage in the Lake Pleasure Grounds as one of the matters to be fed into the budget preparations in September 2022.

Tennis Court Refurbishment Project.

Introduction

- In 2016 Wiltshire Council completed an asset transfer with Warminster Town Council for the Lake Pleasure Grounds.
- The tennis courts came across to the town council as part of the Lake Pleasure Grounds.
- The tennis courts had not had any regular maintenance carried out for many years.
- WTC introduced regular maintenance to the courts and invested in some new nets.
- The tennis courts are centrally located in the park and in their current condition have a detrimental effect on the park.
- The courts were last refurbished over 25 years ago!!!



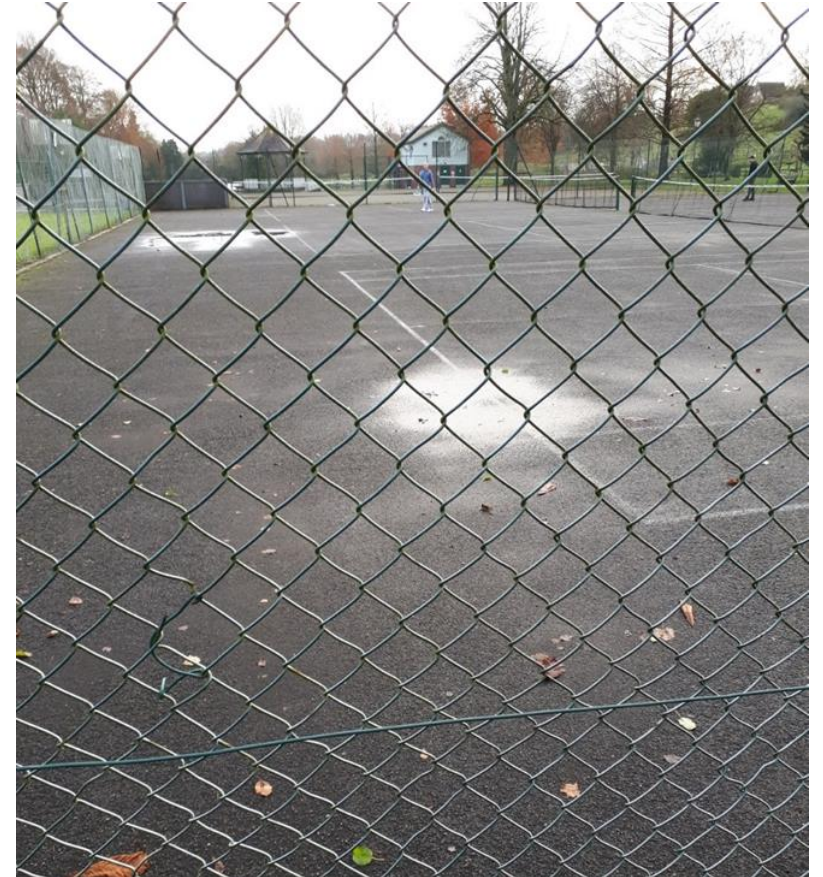
Background

- The Town Council began work on the potential refurbishment of the tennis courts in the Lake Pleasure Grounds in 2015. Working closely with the Lawn Tennis Association (LTA).
- At this time a full condition survey was carried out and a report received.
- This report gave the council budget costs to work to.
- Initially the LTA were able to offer 50/50 Match funding however the LTAs funding criteria changed in 2017 with match funding replaced by loans.
- Other projects were then prioritised above the Tennis courts. However, officers maintained open dialog with the LTA.
- In 2021 officers began looking closely at the project again and worked with the LTA to bring a proposal to the council.
- Officers have visited Trowbridge Town Council who refurbished their park tennis courts in 2019 and discussed best practice with them.

The Project

Refurbishment of the 5 tennis courts and the Multi Use Games Area (MUGA)

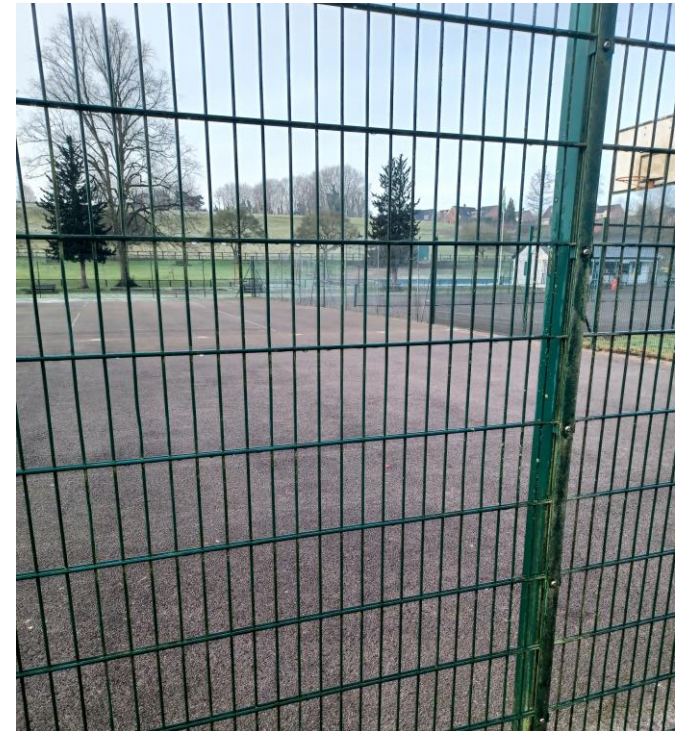
1. Resurface the existing macadam with a porous macadam.
2. Replace the existing chain link fencing with 2.86 m high green standard 8/6/8 twin bar panel fence.
3. Install a computerised booking system.



The Cost

- To resurface the 5 courts plus the MUGA (Multi use Games Area)
- To replace the chain link fencing with green mesh fencing to match the fencing around the MUGA
- To renew tennis posts and nets
- To renew basket ball hoops and five aside goals
- To install gates linked to an online booking system

Estimated cost £120,000



- Sport England currently have a fund which offers 50/50 match funding for projects
- Park tennis is high on the priority list post covid
- Officers will work with the LTA to complete the funding bid
- The LTA are confident they can fund the £7000 for the online booking and gate system

This would mean that Warminster Town Council would only need to fund around £56,500 of the total £120,000

Funding continued...

- WTC currently have:
- £10,000 in ear marked reserves
- £15,297 from 106 money (W/12/00687)
- £16,700 from 106 money (W/14/05980)

Total currently available £41,997

Only around £14,500 short. This could be made up from various other sources: any new 106 money or CiL , Fudge trust, other grants.

Running the courts

1. Free to play
2. Charge for use and run ourselves
3. Charge for use and subcontract running out



Free to play

Pros

- Everyone can play at any time
- No need for a booking system
- No staff time required for bookings

Cons

- No income generated
- Budget will be needed to cover maintenance
- No control over users / misuse
- Users may not value a free facility
- No money to put into sinking fund
- Users can not book to ensure a court is free

Charging

Pros

- ☐ Ensures the future of the facility- long term sustainable (with sinking fund)
- ☐ Courts are run at no cost to the taxpayer
- ☐ The system ensures a court is available when you have booked it
- ☐ Most people are happy to pay for good facilities
- ☐ Attracts a greater range of players
- ☐ People value a facility more if it is reasonably priced

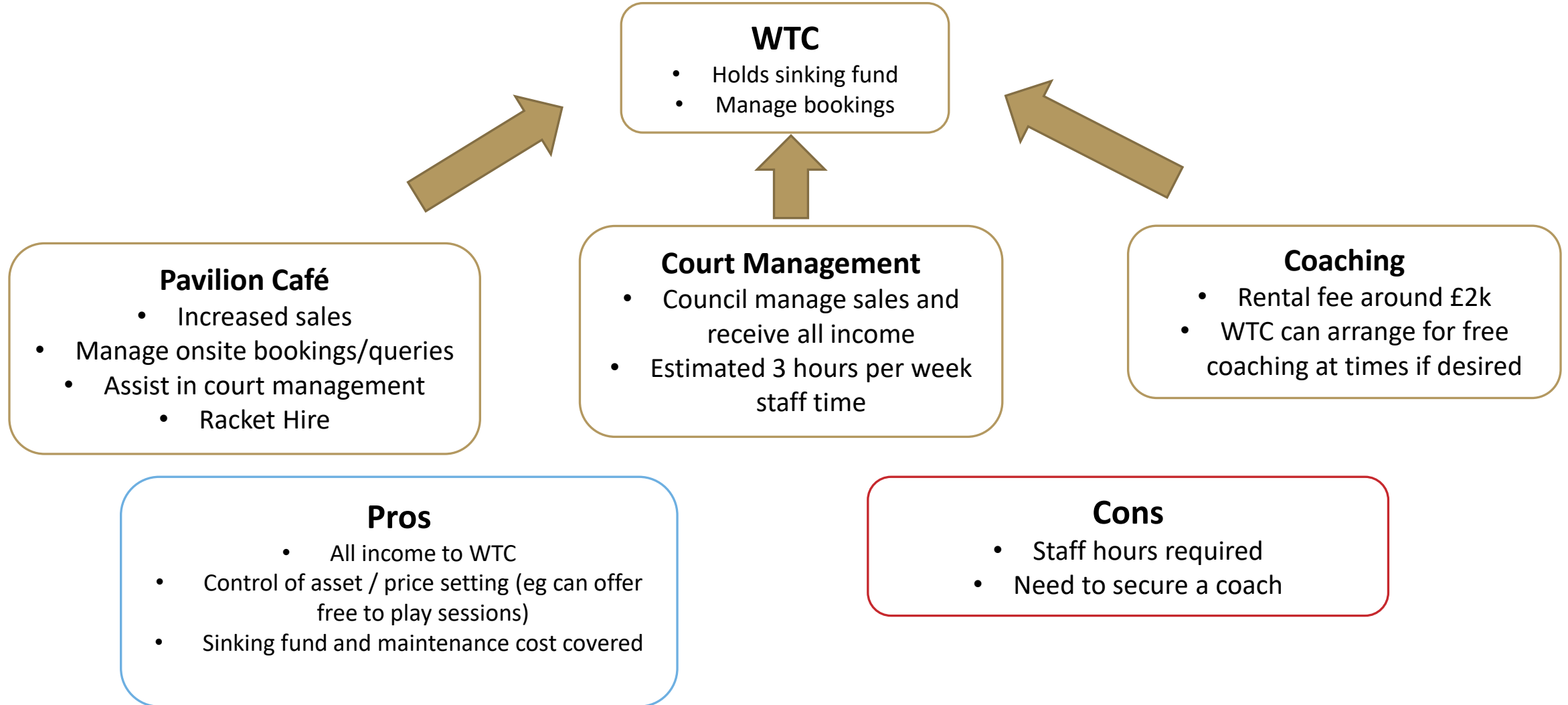
Cons

- ☐ No longer a free facility

How it works

- ❑ Online system
 - ❑ Can pay to play (£5 per hour per court)
 - ❑ Affordable household membership (£35 per year entitling members to 4 hours of tennis per month)
-
1. Customer will book a court online or via the app or possibly in person at the café (Model 1 only)
 2. The customer will receive a code
 3. They enter the code on the keypad at the gate and have access to the courts
- (MUGA will still be free to play)**

Operational Model 1



Model 1 Income and costs

Income

- Pay and play	£1,500
- Season tickets	£7,000
- Coaching	£2,000

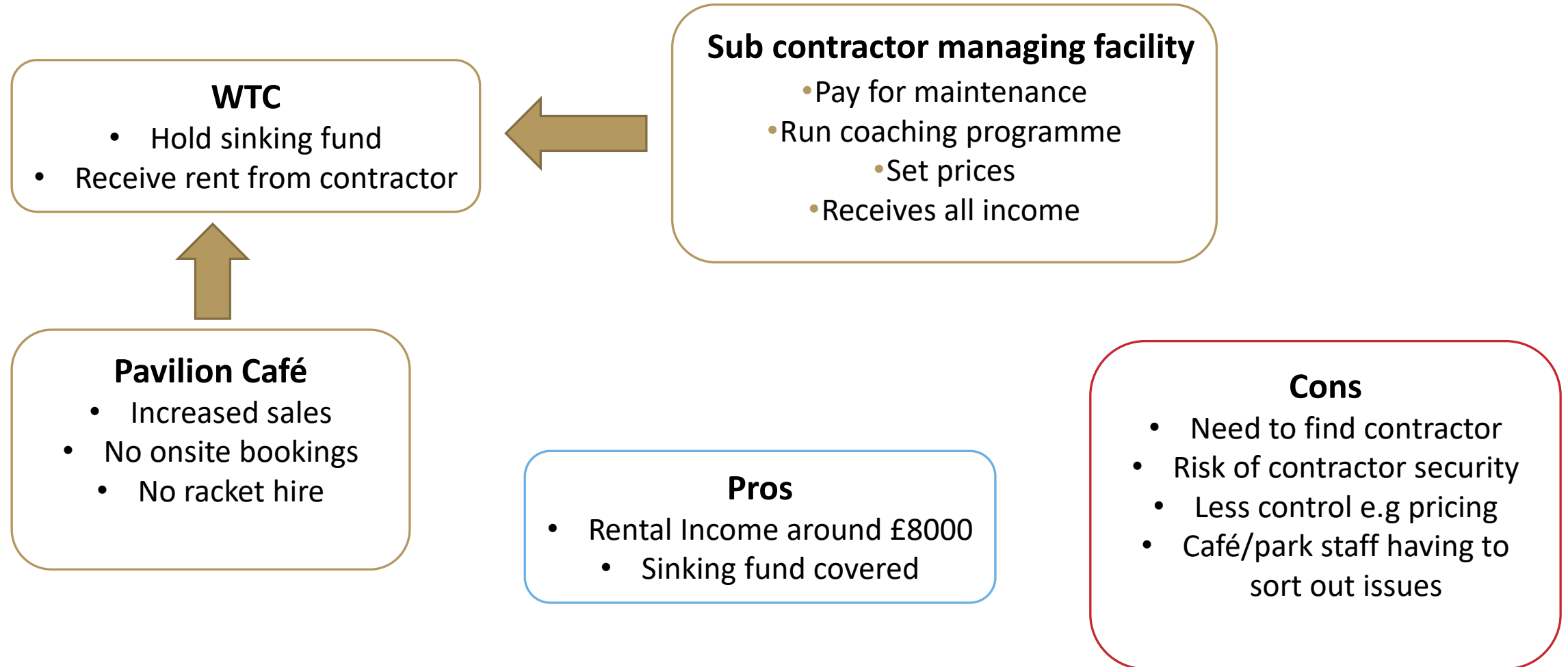
Total income	£10,500
---------------------	----------------

Costs

- Clubspark	£231
- Gate access maintenance	£601
- Code lock generator (<i>lite systems only</i>)	£0
- Court sinking fund	£6,000
- Registration fees	£300
- Staffing costs	£500
- Marketing costs	£1,000

Total costs	£8,632
--------------------	---------------

Operational Model 2



Income

- Agreement fee	£8,000
-----------------	--------

Total income	£8,000
---------------------	---------------

Costs

- Court sinking fund	£6,000
----------------------	--------

- Registration fees	£300
---------------------	------

Total costs	£6,300
--------------------	---------------

Summary

Option 1- Do nothing

Option 2- Refurbish the courts at an approximate cost of £120,000 and run ourselves

Option 3- Refurbish the courts at an approximate cost of £120,000 and subcontract the running out

Option 4- Something else

Possible Time Scales

Today- Gauge members opinion

14th March - Parks and Estates Committee- Recommend to draw up tender documents and go out to tender.

28th March- Full Council – Approve above recommendation

April 2022 - Tender documents drawn up and sent out

May/June 2022- Competed tenders received

July 2022 – Full Council Approve a tender

July 2022 – Funding application

Autumn/Winter 2022 - work is carried out

Spring 2023- courts re-open



Parks and Estate Committee Meeting 14th March 2022 – re Agenda Item 14

Photo == Path between children's play area and skatepark.